



THE  
UNIVERSITY COUNCIL  
OF JAMAICA

*"Assuring Quality in Higher Education"*

## **URGENT ADVISORY!**

### **CREDENTIAL ASSESSMENT SERVICES**

In light of the developments with the novel coronavirus (COVID-19), for the protection of the public and staff, the UCJ will immediately suspend in person submission of applications for credential assessment services.

We advise customers to take advantage of the following options for submitting applications.

- Submit the completed application form, copy of the direct deposit receipt for processing fees, and all supporting documents by email to [info@ucj.org.jm](mailto:info@ucj.org.jm).

**Subject Line for email pertaining to applications should be noted as "Submission of Application for Credential Assessment".**

- Submit the completed application form, copy of the direct deposit receipt for processing fees, and all supporting documents to by courier to:

The Executive Director  
The University Council of Jamaica  
31 Windsor Avenue  
Kingston 5

**Payment should be made by direct deposit or direct transfer to University Council of Jamaica, Bank of Scotiabank, Oxford Road Branch, Account No. 000076716. A copy of the deposit receipt, with the name of applicant, MUST be forwarded to the UCJ via email to [info@ucj.org.jm](mailto:info@ucj.org.jm).**

***No application will be processed using our Express Services.***